



## CMI Diploma in principles of Management and Leadership - D114

The Level 3 qualification in Principles of Management and Leadership is aimed at practising or aspiring managers who will supervise or manage a team to achieve clearly defined outcomes. They will set and monitor goals and objectives by providing instruction, direction and guidance. Day to day operational and project activities are a key part of their role.

January Start timetable:

Thursday evening 18:00 — 21:00

### COURSE DETAILS

The Level 3 qualification in Principles of Management and Leadership is structured to support three different sized qualifications to support student aspirations and career requirements:

- Diploma — one full academic year to complete seven modules
- Certificate — 16 weeks to complete two modules

Award — 6 weeks to complete one module

There are several enrolment dates throughout the academic year, which the lecturers will discuss at interview. The qualification will be delivered as a hybrid model, meaning that students will attend a mixture of online and in-person sessions at regular intervals. Students are expected to complete weekly set activities and assessment work independently, however they will be allocated a tutor to provide support throughout the duration of the course.

Modules covered by the qualification include:

- Principles of Management and Leadership
- Managing a Team to Achieve Results
- Monitoring Quality to Improve Outcomes
- Contributing to the Delivery of a Project
- Managing Daily Activities to Achieve Results
- Managing Own Personal and Professional Development
- Building Stakeholder Relationships using Effective Communication.

### TIMETABLE INFO

Thursday evening 18:00 — 21:00

## ENTRY GUIDELINES

To study a Level 3 qualification, you will need:

A minimum of 5 GCSEs at Grades 4-9 including English and/or Maths (or L2 Functional Skills in English and/or Maths)

OR

A relevant Level 2 qualification and English or Maths at Grade 4 or above (or L2 Functional Skills in English and/or Maths)

Satisfactory interview and/or assessment

If English is not your first language, you may need an assessment before enrolling on this course. To discuss further, please contact the ESOL department on 0151 551 7144.

## ASSESSMENT METHOD

You will be required to complete a written assignment at the end of each module. There are no exams.

## ADDITIONAL INFORMATION

Students will be eligible for Foundation Chartered Manager status with CMI.

## WHERE CAN I PROGRESS TO?

Students will progress onto job roles such as:

- Team Leader
- Supervisor
- Project Officer
- Shift Manager

- Foreperson

After completion of this qualification, you can also continue your learning and progress on to the following qualification:

- CMI Level 5 Qualifications in Management and Leadership
- Advanced Level Apprenticeship

## WHEN DOES THIS COURSE RUN?

CAMPUS	ATTENDANCE	COURSE CODE	PLANNED TIME TABLE
	Part Time	D114Q001	
<p><b>If you are aged 19 or over:</b></p> <p>Fee : £1250.00</p> <p><i>The fee quoted is for the academic year 24/25.</i></p>			

For advice and guidance, please contact Student Services via our [online enquiry form](#)

This information was current on 19th September, 2024 and may be subject to change.