



WIRRAL MET COLLEGE
CHARTER

Welcome

Our College Charter sets out what you can expect from us and, in turn, what we expect from you as a student. Following these standards will prepare you for further studies and the world of work. By choosing Wirral Met College, you have already agreed to adopt the values, expectations and behaviours set out in our Charter.

We will:

- Provide a programme of Careers Education, Information, Advice and Guidance (CEIAG) to help you choose the right course and with your next steps
- Give you information about your course, the College facilities and events
- Start and end classes on time and let you know about changes to classes, venues or tutors
- Provide you with an Individual Learning Plan to meet your targets and career goals
- Meet with you to discuss your progress
- Talk to you about your course work and exam dates
- Offer support to help you with your studies
- Provide a safe, secure and accessible environment
- Respect and celebrate our differences and promote the College's Equality, Diversity and Inclusion Policy
- Give you opportunities to express your opinions and let us know if something can be improved
- Keep you informed about developments within the College which affect you

We expect you to:

- Attend 100% and be on time for all your sessions
- Aim high and do your best
- Treat everyone with respect, politeness and consideration on College trips and on work placement
- Work hard at your studies, complete your assignments on time and attend exams
- Ask for help if you need it and make use of the support offered

Equality guidance:

Everyone should be treated fairly and have support if they need it to succeed. If you think you are not getting the support you need, please let your tutor or support staff know.

College standards:

We ask that everybody agrees and abides by the following standards:

- Clearly display our College ID card and comply with security requirements
- Keep our language polite and avoid offensive words
- Recognise that our behaviour affects others
- Eat and drink in the agreed places
- Bring all the equipment and materials we need to each session
- Use mobile phones or music players with headphones, to help your learning activities, when agreed by the tutor. At other times they must be kept switched off and put away during the class
- Follow health and safety requirements
- Take care of the College buildings and furnishings and respect other people's property
- Don't attend under the influence of drink or drugs
- Don't spit or drop gum
- Smoking/Vaping is not allowed on College premises

It is everyone's responsibility to maintain these standards and to make our College a safe and supportive place to learn.

Keeping safe:

The College wants to help you keep safe. If anyone's behaviour makes you feel uncomfortable, embarrassed, unsafe or frightened, then you don't have to put up with it. Please speak to your tutor or an adult you can trust, so we can help you.

You can also send an email to besafe@wmc.ac.uk

Use the internet safely - advice from thinkuknow.co.uk

- Keep personal information private and think about what you say and do online
- Block people who send you unwelcome messages and don't open unknown links and attachments
- Speak to someone you trust if you are worried

College policies and essential information on the Virtual Campus and College website include:

- Student Information Directory
- Student Anti-Bullying Policy
- Student Disciplinary Policy and Procedures Social Media Guidance (Staff and students)
- Student Performance Policy

Visit wmc.ac.uk/about-us/college-documents



wmc.ac.uk

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The Charter is not intended to be a full statement of the services offered nor is it intended to create any legal obligation on the part of the College or students.

The College reserves the right to change, add to or withdraw any of the services described in this Charter.